

Please help us make drop off and pick up times safe for all children and families!

Drop off times: 9:10 AM and 1:00 PM

Pick up times 11:30 AM and 3:20 PM

All adults and children MUST wear a mask or face covering when dropping off and picking up.

If you are a walker, please walk down Carter Street using the sidewalk and keep right - walking along the fence to the gate. We ask that all parents who will be walking their child to school contact the main office to inform school staff. We will then provide you with the location for drop off/pick up.

If you are driving, please pull to the right on Carter Ave to remove or place your child in the car. **DO NOT PARK AND WALK from any of the streets surrounding the school – including Carter St., Carter Ave., or Livingston St.**

Due to the current situation and the need to maintain social distancing and safety precautions, **DO NOT** walk your child to the front entrance. It is unsafe for children and staff and slows down the carpool and busses dropping off in front of the school.

All parents transporting their child in a vehicle **MUST** use the carpool lane. The first three cars will unload children. Please place your child's name card on the dashboard or passenger's side window.

All parents who will be walking their child to school must inform the main office and will be provided guidance around drop off and pick up procedures.

IMPORTANT SAFETY INFORMATION:

- Please do not enter the play yard during drop-off or pick-up.
- Use caution when driving in the school zone!!
- **Do not** leave students unattended in the school yard or building prior to 9:10 AM, as adult supervision is not available until that time.
- Please **do not park on either side of the building on Carter Avenue**. It is used **only for drop off and pick up**. Please keep to the right lane for drop-off only so that cars may pass on the left.
- If you need to park during school hours, please do so by parking on either Livingston Street or behind the school building on Carter Avenue near the park.*
- Busses exit the bus lane via Livingston St.; please ensure that your car does not block the busses from exiting.

- Please refrain from beeping car horns. Staff work as quickly and safely as possible during drop-off and pickup. Please respect our staff and neighbors by waiting patiently for the car line to move.

*Livingston St. and Carter Ave. should not be used for parking during drop-off or pick-up times.

If you are dropping your child off after 9:10, please enter the **front gate** on Carter Street and ring the bell. Due to the safety protocols regarding COVID-19, a staff person will greet you at the door, have you sign your child in, and then bring your child to their classroom. For the health and safety of all, visitors will not be allowed into the building.

All adults and children MUST wear a mask or face covering when dropping off and picking up.

These measures are in place so that we can ensure that all students are always safe! We appreciate your cooperation in these matters.